



Housing Rehabilitation Program Director

SEDA-Council of Governments', a regional development agency, seeks an individual to direct the Housing Rehabilitation Program. The Program benefits families and elderly in and around the 11-county region.

Primary responsibilities of the candidate include preparing grant applications, providing administration oversight for all housing rehabilitation activities, managing housing rehabilitation staff to ensure quality and production goals are met, data collection/analysis and report generation.

The successful applicant will be familiar with the Department of Community and Economic Development (DCED) and HOME housing rehabilitation programs, regulations and policies, knowledge of IDIS system helpful. Attention to detail, ability to multi-task, working knowledge of fair housing MBE/WBE, section 3 & 504, and strong Microsoft Office application skills. To be considered an ideal candidate, a four-year degree in a closely related field is preferred. Experience in municipal governance is beneficial.

Salary will be commensurate with applicant skills. Applicants should indicate salary expectation in their cover letter. SEDA-COG offers an excellent benefits package including health, dental, vision, retirement, life insurance and paid vacation & sick leave.

Submit resume and cover letter by January 28, 2019 to Amanda Owens, SEDA-COG, 201 Furnace Road, Lewisburg, PA 17837 (aowens@seda-cog.org).

EQUAL OPPORTUNITY EMPLOYER